



ৰবীন্দ্ৰনাথ ঠাকুৰ বিশ্ববিদ্যালয়

Rabindranath Tagore University

(A State Govt. University of Assam)

Hojai-782436, Assam, India

Phone – 7002418574

website – www.rtuassam.ac.in : : email – rabindranathtagoreuniversity@gmail.com.

Ref. No.RTU/REG/TENDER/2025/583

Date: 03/01/2026

SNIT FOR PROVIDING DESKTOP COMPUTER, SCREEN TOUCH MONITOR & PRINTER WITH SCANNER

Applications are invited from Eligible Agency/Firm SNIT for Desktop Computers, Screen touch monitor and Printer with scanner for Rabindranath Tagore University (Sir J.C. Bose Campus) at Sagar Basti, Hojai.

SI. No.	Notice No :	Particulars
1	110/2026	Notice inviting tender for SNIT for Desktop Computers, Screen touch monitor and Printer with scanner for Rabindranath Tagore University, Hojai, Assam

The details can be found in the RTU website www.rtuassam.ac.in.

Last date of submission of tender is **12/01/2026** before **5 P.M**

(Dr. Sandip Ratna)

Registrar i/c

Rabindranath Tagore University, Hojai (Assam)

Memo No.RTU/ REG/TENDER/2025/583(A)

Date: 03/01/2026

Copy to:-

1. The P.S. to VC, for his kind appraisal to Hon'ble VC Sir of RTU.
2. Finance Officer i/c, RTU for information Please.
3. RTU website.
4. Office file.

*S.Ratna
03/01/2026*

(Dr. Sandip Ratna)

Registrar i/c

Rabindranath Tagore University, Hojai (Assam)



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Date: 03/01/2026

NOTICE FOR SNIT DESKTOP COMPUTER

Sealed Tenders are invited from experienced and registered firms for “SNIT for Desktop Computer”, in the premises of Rabindranath Tagore University, (RTU), Hojai, Assam - 782435.

1.	Last date of Quotation submission	12/01/2026
2.	Website	www.rtuassam.ac.in
3.	Place of Bid Submission and Opening	Office of The Registrar, Rabindranath Tagore University, (RTU), Hojai, Assam - 782435.
4.	Quotation Validity	90 Days
5.	Delivery Completion Period	Within 7 Days
6.	Tender Opening	13/01/2026
7.	Application Fee	Rs. 1000 (Non-Refundable) in form of DD to Rabindranath Tagore University, Hojai

For further details, visit “www.rtuassam.ac.in”. All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, time extension, etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the webpage.

*S.Ratna
02/01/2026*
(Dr. Sandip Ratna)
Registrar i/c
Rabindranath Tagore University, Hojai (Assam)



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Terms and Conditions Details

Sl No	Specification
1	Due Date: The tender has to be submitted on or before the last date. Quotations received after the last date and time will not be considered.
2	Preparation of Bid: The offer/bid should be submitted in Two bid systems (i.e.) Technical bid and financial bid both separately. <ul style="list-style-type: none">• The technical bid should consist of Tender fee, all technical details along with commercial terms and conditions.• Financial bid should indicate item wise price for the items mentioned in the technical bid.
3	Opening of the tender: The Quotations will be opened by the Tender Opening committee. The technical bid will be examined by a technical expert (as per specification and requirement). In the event of the due date of receipt and opening of the tender being declared as a holiday/lockdown for the University, then the due date of receipt/opening of tender will be notified on the website.
4	Acceptance/ Rejection of bids: The University reserves the right to reject any or all offers without assigning any reason. The University may adopt other criteria for disqualification of a bidder as it may consider appropriate. Such Criteria may include the following: - <ul style="list-style-type: none">• a) Failure of any Bidder (s) to provide all of the information /documents required in the bid proposal or any additional information /documents as sought by the University including supporting documents.• b) Non receipt of Bid proposal on or before due date and time• c) Misrepresentation in the Bid proposal• d) Non-payment of Application Fee, EMD.



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5	<p>Pre-qualification criteria:</p> <p>The tenderers are requested to read the tender document carefully and ensure to comply with all the instruction herein. Non-compliance of the instructions contained in this document may disqualify the tenderer from the tendering exercise.</p> <ul style="list-style-type: none">• Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents, conditional bid etc. may lead to rejection of the bid.• Tenderer should have its base in Assam and trading experience since last 2-3 Years.• The bidder should quote for all the items in the tender as a package only. The comparative statement will be made as a package only. Bidder who doesn't quote for all the items as per the given Tender Specifications are subject to be disqualified. Optional tender will not be accepted.• The tenderer should not have been debarred or blacklisted by any Central / State Government Departments of India.
6	<p>Delivery: Delivery of the goods should be made within a maximum of 15 days from the date of receiving the Purchase Order.</p>
7	<p>Delayed delivery: If the delivery is not made within the due date for any reason, the University will have the right to impose penalty 1% per week and the maximum deduction is 10% of the contract value / price.</p>
8	<p>Prices: The price should be quoted in net per unit (after breakup) and must include all packing and delivery charges. The offer/bid should be exclusive of taxes and duties, which will be paid by the RTU, as applicable. However, the percentage of taxes & duties shall be clearly indicated. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.</p>
9	<p>Installation, Training and Demonstration: The Bidder is required to do the installation, provide training and demonstration to the designated Purchaser's technical and end user personnel to enable them to effectively operate the total equipment.</p>
10	<p>Governing Language: The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.</p>
11	<p>Payment: 100% payment shall be made by the University against delivery, inspection, successful installation, commissioning and acceptance of the equipment at University in good condition and to the entire satisfaction of the University.</p>



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12	Safety Precaution during execution of work: The party shall take all safety precautions during the execution of works and shall ensure that no part of the building shall be damaged. The necessary crack repairing work in the wall surface including making necessary groove, applying putty or filling sealant powder, wherever required shall be carried out by the party and nothing extra shall be paid for the same.
13	University Website: The University may issue notification regarding the tender for time extension, corrigendum, amendments etc. and such notification will be posted on website only. Bidders are requested to keep visiting the website www.rtuassam.ac.in for any such notification till the tender process is complete.
14	Validity- Quoted rates must be valid for a period of 90 days from the date of closing of the tender. The overall offer for the assignment and tenderer quoted price shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected and if any earnest money deposited shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
15	Force Majeure: Any delay due to Force Majeure will not be attributable to the bidder. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Supplier or its employees / representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Project for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the Supplier for a period exceeding a continuous period of 7 (seven) days.
16	Termination: In the event the University is not satisfied with the work done by the Vendor, The University shall give immediate notice in writing to rectify the defects and/or to complete the work. If the University is not satisfied with reply of aforesaid notice, The University can terminate this Agreement and the Vendor shall be liable to pay damages which shall be calculated by the University or professional expert of the University



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DECLARATION BY THE VENDOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 18. This is also certified that I/We/our Supplier firm/Authorised Dealer have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of:

(Company Seal)



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Hojai-782435, Assam, India

Phone – 03674-252163 (O), 70860 31120 (M)

Website: rtuassam.ac.in: email –rabindranathtagoreuniversity@gmail.com, rturegistrar0@gmail.com

Technical Specifications – Desktop Computer

Category-A : Desktop Computer (16 GB RAM)

Sl. No.	Specification	Minimum Requirement
1	Processor	Intel Core i3 (12th Gen or higher)
2	RAM	16 GB DDR4 (Expandable up to 64 GB)
3	Storage	512 GB SSD
4	Graphics	Integrated Graphics
5	Monitor	21.5" LED, Full HD (1920×1080), HDMI
6	Keyboard & Mouse	USB Keyboard and USB Optical Mouse
7	Ports	Minimum 4 USB ports (USB 3.0 minimum 2), HDMI/VGA
8	Network	Gigabit Ethernet (10/100/1000 Mbps), Wi-Fi
9	Operating System	Any Operating System
10	Power Supply	450W, Energy Efficient
11	Warranty	3 Years On-Site OEM Warranty

Category-B : Desktop Computer (8 GB RAM)

Sl. No.	Specification	Minimum Requirement
1	Processor	Intel Core i3 (12th Gen or higher)
2	RAM	8 GB DDR4 (Expandable up to 64 GB)
3	Storage	256 GB SSD
4	Graphics	Integrated Graphics
5	Monitor	21.5" LED, Full HD (1920×1080), HDMI
6	Keyboard & Mouse	USB Keyboard and USB Optical Mouse
7	Ports	Minimum 4 USB ports (USB 3.0 minimum 2), HDMI/VGA
8	Network	Gigabit Ethernet (10/100/1000 Mbps), Wi-Fi
9	Operating System	Any Operating System
10	Power Supply	450W, Energy Efficient
11	Warranty	3 Years On-Site OEM Warranty

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Category-C : Screen Touch Monitor

Sl. No.	Specification	Minimum Requirement
1	Monitor	Touch Screen Monitor
2	Screen Size	55 inches
3	Resolution	4K UHD (3840×2160)
4	Touch Technology	Multi-touch (minimum 20 touch points)
5	Panel	LED / IPS
6	Brightness	350 nits
7	Ports	HDMI (min. 2), USB (Touch), VGA
8	Audio	In-built speakers
9	Mounting	VESA compatible
10	OS Support	Windows 10 / 11
11	Warranty	3 Years On-Site OEM Warranty
12	Accessories	Wall mount/stand, required cables

Category-D : Printer with Scanner

Sl. No.	Specification	Minimum Requirement
1	Printer	Monochrome laser printer with print, scan & copy
2	Print speed	20 ppm
3	Resolution	600×600 dpi; flatbed scanner 600 dpi
4	Connectivity	USB & LAN; supports A4/A5
10	OS Support	Windows 10 / 11
11	Warranty	1-year on-site OEM warranty
12	Consumables	Easily Available

General Conditions

1. All components must be brand new and OEM certified
2. Machines must be from a single OEM make
3. Installation and configuration included in scope of supply
4. Quantity mentioned is indicative only. Actual order quantity may vary as per requirement at the approved unit price.



02/10/2026

(Dr. Sandip Ratna)

Registrar, i/c

Rabindranath Tagore University, Hojai, Assam

Registrar i/c

Rabindranath Tagore University

Hojai (Assam)