

Guidelines for Ph.D. Programme

(For Research Scholars admitted to RTV)

(Approved by the 9th Academic Council Meeting on 21st November, 2025, in consonance with RTU Ph.D. Regulation 2023 for Conducting Research Degree Programme)



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HOJAI, ASSAM-782436**

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Academic Registrar
RTV, Hojai, Assam

TABLE OF CONTENTS

	Page No
Introduction	1
1. Enrolment to the Ph.D. Programme	2
1.1 Admission Process	2
1.2 Eligibility	2
1.3 Admission Criteria	2
2. Registration	2
2.1 Provisional Registration	2
2.2 Final Registration	2
3. Duration	3
4. Submission of Synopsis	4
5. Allotment of Supervisor/Co-Supervisor	4
6. Change of Supervisor or Supervisor or Co-Supervisor	5
7. Change of Topic/Title	6
8. Progress Report	6
9. Submission of the Thesis	6
9.1 Pre-Submission Requirements	6
9.2 Thesis Submission (Initial Evaluation Copy)	6
9.3 Final Thesis Submission	7
(a) Number of Copies	7
(b) Binding Specifications	7
(c) Formatting Guidelines	7
(d) Certificates and Documents	7
(e) Compliance	8
10. Evaluation of Thesis	9
11. Ethical and Statutory Clearances	9
11.1 Research Involving Animals	9
11.2 Research Involving Plants / Biological Resources	9
11.3 Research Involving Microorganisms or Genetic Manipulation	10
12. Award of the Ph.D. Degree	10
13. Grievance Redressal	10
Annexure–I: Synopsis Format	11
Annexure–II: Approval of Ph.D. Synopsis	14
Annexure–III: Thesis Format	15
Annexure–IV: Sample Format	17
Annexure–V: Course work certificate	18
Annexure–VI: Certificate after Ph.D. viva-voice	19

Abbreviations:

Ph.D.	Doctor of Philosophy
UGC	University Grants Commission
PI	Personal Interview
DRC	Departmental Research Committee
ARC	Academic Research Committee
RAC	Research Advisory Committee
PDF	Portable Document Format
INFLIBNET	Information and Library Network Centre
APA	American Psychological Association
GSM	Grams per Square Meter (for paper thickness)

Introduction

A Doctor of Philosophy (Ph.D.) thesis is the culmination of years of rigorous research, intellectual inquiry, and scholarly discipline. It represents the highest level of academic achievement and is a reflection of both the researcher's commitment to knowledge creation and the institution's academic standards. The thesis not only demonstrates the scholar's ability to conduct independent and original research but also contributes to the advancement of knowledge in a specific field of study.

At Rabindranath Thakur Vishwavidyalaya (RTV), Hojai, the Ph.D. programme is designed to promote academic excellence, integrity, and innovation. The preparation and submission of a Ph.D. thesis follow a systematic process governed by the University Grants Commission (UGC) regulations and institutional guidelines. These regulations ensure that every thesis maintains a uniform academic and structural standard while giving scholars the flexibility to explore and contribute new ideas in their respective disciplines.

The thesis embodies the researcher's journey from conceptualization to realization of a research problem. It includes a clear articulation of objectives, a critical review of literature, a robust methodology, and analytical presentation of findings leading to meaningful conclusions and recommendations. Equally important is the adherence to proper formatting, citation styles, and ethical standards such as plagiarism checks, ensuring authenticity and credibility of the work.

Moreover, the Ph.D. thesis serves as a valuable academic record that enhances the university's reputation and contributes to the global repository of knowledge through digital platforms like INFLIBNET. The meticulous process of enrolment, registration, synopsis submission, progress reporting, and final evaluation reflects the institution's commitment to maintaining transparency and academic rigor.

In essence, the Ph.D. thesis is more than a requirement for the award of a degree—it is a testament to scholarly perseverance, originality, and the pursuit of truth. By adhering to the prescribed Supervisor lines and maintaining academic integrity throughout the research process, scholars uphold the values of higher education and contribute meaningfully to society and the academic community. The Ph.D. thesis is a vital academic document that embodies the scholar's research aptitude and the institution's scholarly standards. It represents the **academic excellence and credibility** of both the researcher and the University. Therefore, utmost care must be taken while preparing and submitting the thesis.

While academic rigor is ensured through various checkpoints during the Ph.D. tenure, equal emphasis must be placed on the **physical presentation and formatting** of the thesis to maintain a uniform institutional standard.

The following **guidelines** are designed to help scholars prepare, format, and submit their thesis in accordance with the University's prescribed norms.

1. Enrolment to the Ph.D. Programme

The University shall notify applications for admission through its **official website** (<https://www.RTVassam.ac.in/index.php>) and other media as per **UGC norms adopted by RTV**. Normally, the notification is issued in **June or July** for the next academic session.

1.1 Admission Process:

Applicants must undergo a **screening process** consisting of:

- **Entrance Examination**
- **Personal Interview**

After declaration of the entrance results, both successful and entrance-exempted candidates must appear for the interview. The **final merit list** of selected candidates will be published on the University website.

1.2 Eligibility:

- Candidates possessing a valid **UGC Ph.D. Score Card** (Notification No. F.4-1(UGC-NET Review Committee) 2024, dated 27 March 2024)/GATE etc are **exempted from the written test**.
- Candidates without a score card will be considered **subject to the availability of seats** in that category.

1.3 Admission Criteria:

(a) For Non NET/JRF/Ph.D/SLET

- **Written Test:** 50 marks, 2 hours (for non-exempted candidates).
- **Personal Interview (PI):** 50 marks (for all candidates).
- Candidates scoring **50% or above** in the written test qualify for the PI. Final score is calculated from 70% of Written Test + 30% of PI.

(b) For Only NET/JRF (NET)/Ph.D

Use of NET Score for PhD Admissions from 2024–25

From the 2024-25 academic session onward, UGC has allowed NET scores to be used *in place of university PhD entrance tests*. This is based on a decision in the UGC's 578th meeting (13 March 2024). NET marks (for these categories) will be valid for **one year** for PhD admission from the date of declaration of NET result.

Categories of NET Qualified Candidates: UGC classifies NET-qualified candidates into 3 categories for PhD admission:

Category 1: PhD with JRF

Category 2: PhD without JRF

Category 3: PhD only

Weightage for Admission (for Categories 2 & 3)

- For candidates in **Category 1**, no separate written entrance test is required, only PI.
- For candidates in **Category 2 and 3**, **70% weightage** is given to the test score (i.e., NET), and **30% weightage** to the PI.

Note: 1. A relaxation of 5% marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.

2. Candidates who have completed Ph.D. coursework at another recognized university within the last **three years** may be considered for exemption from coursework, subject to equivalence of both course content and total credits with the Ph.D. coursework prescribed by RTU. In case of any subject-wise mismatch, the candidate shall be required to complete the deficient subject(s).

Ph.D. through Part-time Mode-

(1) Ph.D. programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.

(2) The Higher Educational Institution concerned shall obtain a “No Objection Certificate” through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:

- a) The candidate is permitted to pursue studies on a part-time basis.
- b) His/her official duties permit him/her to devote sufficient time for research.
- c) If required, he/she will be relieved from the duty to complete the course work.

(3) The candidate is permitted to pursue studies on a part-time basis. His/her official duties permit him/her to devote sufficient time for research. If required, he/she will be relieved from the duty to complete the course work. Notwithstanding anything contained in these Regulations or any other law, for the time being in force, no Higher Educational Institution or research institution of the Central government or a State Government shall conduct Ph.D. programmes through distance and/or online mode.

2. Registration

2.1 Provisional Registration:

Upon selection, candidates must apply in the **prescribed form** along with the required fees. Provisional registration marks the **initial stage of admission**, allowing scholars to begin coursework and preliminary research under supervision.

Candidates from other universities must submit their **Migration Certificate (in original)** for processing final registration.

2.2 Final Registration:

Final registration confirms the scholar’s formal admission to the Ph.D. programme after successful completion of coursework and **approval of the synopsis** by the Departmental Research Committee (DRC).

3. Duration

The Ph.D. programme duration shall follow the **RTU Ph.D. Regulations**, consistent with **UGC (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022**, as amended from time to time.

i) The Ph.D. programme shall extend over a minimum period of three (3) years, including course work, and a maximum period of six (6) years from the date of admission.

ii) An additional extension of up to two (2) years may be granted through re-registration, as per the Statutes/Ordinances of the respective Higher Educational Institution (HEI).

However, under no circumstances shall the total duration for completion of the Ph.D. programme exceed eight (8) years from the date of admission.

iii) Female Ph.D. scholars and Persons with Disabilities (with more than 40% disability) may be granted an additional relaxation of two (2) years, thereby allowing a maximum duration of ten (10) years from the date of admission.

iv) Female Ph.D. scholars shall be entitled to Maternity Leave or Child Care Leave for a period of up to 240 days during the entire duration of the Ph.D. programme.

4. Submission of Synopsis

After provisional registration, the scholar shall, under the guidance of the **assigned supervisor**, prepare and submit a **research synopsis** in the prescribed format (**Annexure-I**) to the department within the stipulated time.

Once a scholar has completed all prerequisites, three RAC-approved copies of the synopsis must be submitted to the DRC. The prerequisites include:

1. Proof of Completion of coursework.
2. Fee payment proof.
3. Approval sheet. (**Annexure-II**),

The synopsis should generally be between 1,500 to 4,000 words, including tables and figures but excluding appendices. This corresponds to approximately 7–12 pages, formatted in Times New Roman, font size 12, with 1.5 line spacing (same as mentioned 7.3(c)). The synopsis should be **wi-ro-bound** and **printed on both sides** of the paper with proper Reference/Bibliography in latest APA format. There will be no chapterisation for the synopsis.

The **DRC** shall evaluate, accept, and approve the synopsis in the prescribed format ensuring academic quality and relevance.

5. Allotment of Supervisor/Co-Supervisor

Supervisor: During the counselling of the Ph.D. Programme, the DRC of the concerned department will preallot the scholar a supervisor. This allocation of the supervisor for a selected student shall be decided by the DRC in a formal manner depending on the number of students per faculty member, the available specialization/research area among the supervisors, and the research interest of the student as indicated during the Counselling session. The final allotment of supervisor shall be done as per the pre-allotment after the successful completion of the Ph.D. Coursework.

As the final allotment of a research supervisor to a scholar can only be completed after successful completion of the Ph.D. Coursework, a pre-allotment will be done by the concerned department for each scholar at the time of admission with the understanding that the scholar will be finally allotted to the pre-allotted supervisor after successful completion of the Ph.D. Coursework. This will help the scholar to initiate her/his research work during the Ph.D. Coursework. A research supervisor is expected to agree to supervise the pre-allotted scholar after the scholar's successful completion of the PhD Coursework. However, if for some reason, the supervisor is unable to supervise the pre-

allotted scholar, the supervisor will inform the respective DRC about this and the DRC will take a decision in this regard.

Co-Supervisor:

In the event of a scholar pursuing the research programme on a topic with ramifications stretching to two or more areas/disciplines, she/he may apply to the Chairman of the concerned DRC for a Co-Supervisor (or Co- Guide), duly endorsed by the concerned RAC. The allotment of a Co-Guide is subject to the following conditions.

- I. The Co- Supervisor (or Co- Guide) may be from RTV or any other recognised institute's, appointed by RTV.
- II. The Co- Supervisor should be a recognised guide either of RTV or of the respective institution and must be from among the regular faculty member/scientist of the respective universities/institutions (recognised by the UGC/concerned appropriate Body) to which s/he belongs.
- III. Persons who are appointed as full-time faculty members in the academic departments of RTV under special schemes such as INSPIRE (DST), UGC Faculty, AICTE etc., may be recognised as a Co-Supervisor only. However, this should conform to the terms & conditions of appointment/MoU/Guidelines etc., laid down by the concerned funding agency. No Guest faculty and Contractual faculty shall be appointed as supervisor/ Co-Supervisor. No Guide / Supervisor shall be permitted to register Ph.D. scholars beyond the age of superannuation.
- IV. The allotment of a co- Supervisor is limited only to the concerned Ph.D. Scholar. Under No Circumstances a Ph.D. Candidate shall have more than two Supervisors including a Co-Supervisor.
- V. The concerned DRC, after scrutinizing the research proposal submitted by the candidate, will take a decision on this matter subject to subsequent approval of the Research Council.
- VI. The inclusion of a co-Supervisor in a research programme should be done prior to the Final Registration Seminar.

NOTE: No request for a co-Supervisor under any circumstances will be entertained after the Final Registration Seminar.

6. Change of Supervisor or Supervisor or Co-Supervisor

Condition for Change of Supervisor or Supervisor or Co-Supervisor

a) Valid Justification

- The scholar must provide a valid, documented reason for requesting change of Supervisor or Supervisor or Co-Supervisor (e.g. falls ill, retires, is transferred, has undue conflict, or is unable to supervise further).
- The reason should be evaluated by the DRC (*RTV, Ph.D. Regulation, 2023*).

b) Consent Requirement

- The request for change must include a No Objection Certificate (NOC) from the current Supervisor and acceptance from the proposed new Supervisor.

Guidelines for Ph.D. Programme, RTU, Hojai, Assam

- Without the consent of both sides, the change may be considered only under special circumstances (e.g. serious conflict, medical grounds, retirement etc.).

c) Formal Application Process

- The scholar must submit a formal application through the department, endorsed by the current Supervisor, proposed Supervisor, and head of department (or equivalent).
- The application is then forwarded to the university's relevant authority (e.g. Academic Registrar) for final approval.

d) Timing Restriction

- Usually, changes are allowed only up to a certain milestone (e.g., before submission of synopsis or before a stage in research).
- After critical milestones, changes may be restricted or permitted only under extraordinary cases.

7. Change of Topic/Title

- **Minor changes** may be approved through due approval of RAC (*RTU, Ph.D. Regulation, 2023*).
- **Major changes** must be sought within **one year** of topic approval that is acceptance of synopsis.

8. Progress Report

Each scholar must submit a **six-monthly progress report**, followed by a presentation before the **Research Advisory Committee (RAC)** in a provided format (*Annexure-III*).

Unsatisfactory progress or non-submission of reports may lead to **cancellation of registration**.

9. Submission of the Thesis

9.1 Pre-Submission Requirements:

- The scholar must present research papers in **at least two seminars/conferences** prior to submission.
- At least **one research paper** must be **published** in a reputed or peer reviewed journal along with supervisor.
- A **pre-submission seminar** shall be conducted before the DRC.
- The thesis must pass the **plagiarism check** through University-approved software and same to be attached with the submission. **Plagiarism must be less than 10%**.

9.2 Thesis Submission (Initial Evaluation Copy):

- Submit **three spiral-bound copies** of the thesis in the prescribed format (*Annexure-II*) for evaluation.

9.3 Final Thesis Submission:

(a) Number of Copies:

- **Four (04) hard-bound copies** of the final approved thesis must be submitted to the **Academic Registrar Office** duly signed by Guide and/or Co-Guide in the prescribed format (*Annexure-II*).
- **One soft copy (PDF format)** must also be provided section wise (Acknowledgement & Declaration, Separate chapters, Reference/Bibliography, etc.) for inclusion in the University's digital repository (INFLIBNET).

(b) Binding Specifications:

- **School of Natural Sciences:** Dark Cherry-Red
- **School of Social Sciences and Humanities:** Black
- **School of Commerce and Management:** Green
- The **cover page** of the thesis should contain the title of the thesis, the name of the degree, the year of submission and the name of the scholar embossed, name of supervisor, name of co-supervisor (if necessary) printed on the spine and on the front cover.

(c) Formatting Guidelines:

- The thesis should be written in the third-person singular form, maintaining a formal and objective tone throughout.
- Use black font for the main text; colours may be used only in figures, diagrams, or illustrations where necessary for clarity.
- All tables, graphs, and figures must be appropriate size as advised by the supervisor, numbered sequentially and accompanied by a clear, descriptive title in the top.
- **Font:** Times New Roman for *English medium* & Unicode for *Vernacular medium*
- **Font Size:**
 - Main Text – 12 pt for *English medium* & 14pt for *Vernacular medium*
 - Headings – 14 pt (Bold)
 - Sub-headings – 12 pt (Bold)
- **Line Spacing:** Double space
- **Margins:**
 - Left – 3 centimetres
 - Right – 3 centimetres
 - Top – 3 centimetres
 - Bottom – 3 centimetres
- **Paper:** A4, White Bond, 80 GSM, printed on both sides alone.
- **Word Limit:** Maximum 90,000.
- **Pagination:** Bottom-centred, Arabic numerals

(d) Certificates and Documents:

Preceding the contents of thesis, there should be a certificate from the supervisor(s) stating that

- i) The scholar has fulfilled all requirements stated in the Ph.D. regulations.
- ii) The thesis is the result of the scholar's own investigations.

Guidelines for Ph.D. Programme, RTU, Hojai, Assam

iii) The scholar has incorporated the recommendations/suggestions, if any, made during the Pre-Submission Seminar.

iv) In case of a scholar submitting the thesis independently (see below), the above declaration is to be given by the scholar himself/herself.

v) The thesis should also contain a declaration from the scholar to the effect that

- the thesis or any part thereof was not submitted by her/him for any research degree to this University or any other University/Institution and
- the thesis does not contain any plagiarised material except the scholar's own work. In conformity with the above guidelines, the office of the Academic Registrar will publish a template for Ph.D. theses with detailed instructions, which should be adhered to by the concerned scholars.

vi) At the time of the submission of thesis, every scholar shall pay a Ph.D. thesis Examination Fee at the prescribed rate. The fee once paid shall not be refunded.

vii) The scholar is also required to submit an exact single copy of electronic version (in PDF format, with scanned copies of all the certificates incorporated) of the thesis and a summary. The exact procedure of submission of an electronic copy of the thesis and its summary will be decided by the Academic Registrar.

viii) The scholar is also required to submit a certificate from the Librarian, RTV indicating the similarity index of the contents of the Ph.D. thesis with any existing material

- **Supervisor's Certificate** (originality and supervision).
- **Candidate's Declaration** (confirming originality).
- **Acknowledgement** (Shows gratitude to those who provided support and assistance)
- **Library Certificate** indicating the similarity index of the contents of the Ph.D. thesis with any existing material.
- **Plagiarism Clearance Certificate** (less than 10% and issued by University authority).

(e) Compliance:

The final thesis must strictly adhere to the **University's prescribed format, structure, and referencing style**.

Non-compliance may lead to **rejection or resubmission**.

The date of the Pre-Submission Seminar **must be held at least 30 days before** the date of thesis submission and **not earlier than 90 days (three months)** prior to submission. If this condition is not met, a **fresh Pre-Submission Seminar** shall be required.

NOTE: A hardbound copy of the Ph.D. thesis will have to be submitted to the Academic Registrar, RTV after necessary corrections (if any), as soon as the viva-voce examination is over, but before declaration of the result. In the final hardbound copy, a page mentioning name of the external examiners along with their full address should be added. If suggestions for Corrections/revisions have been made during the viva-voce examination; a digital copy containing the suggested corrections is also required to be submitted.

10. Evaluation of Thesis

The thesis shall be evaluated by a minimum of three examiners — one external examiner from within the State of Assam (outside RTU) and another from outside the State. The viva-voce examination shall be conducted as an open defence in the presence of at least one external examiner and members of the University Research Committee.

If revisions are suggested, they must be incorporated before resubmission.

11. Ethical and Statutory Clearances

In India, when research involves **animals, plants, or similar biological materials**, specific **ethical and statutory clearances** are mandatory before starting the study. These are required to ensure that the research follows legal, environmental, and ethical standards.

Here's a summary of what the certificate is called and the procedure to obtain it — divided by type of research material:

11.1 Research Involving Animals

Certificate Name: CPCSEA Approval — from the Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA)

(Under the Ministry of Fisheries, Animal Husbandry and Dairying, Government of India)

Procedure:

- i) Institutional Animal Ethics Committee (IAEC) must be constituted and registered with CPCSEA.
- ii) The researcher submits a detailed project proposal to IAEC, including:
 - Objectives and justification for animal use
 - Number and species of animals
 - Experimental design and welfare measures
- iii) IAEC reviews and, if satisfied, approves or forwards it to CPCSEA (if higher species or complex study involved).
- iv) CPCSEA issues an Animal Ethics Clearance Certificate authorizing the research.
- v) Periodic reports and inspections are required during the research.

Important: No animal experiment can begin without IAEC/CPCSEA clearance.

11.2 Research Involving Plants / Biological Resources

Certificate Name: NBA Clearance or Prior Approval from the National Biodiversity Authority (NBA)
(Under the Biological Diversity Act, 2002)

Procedure:

- i) Researcher (especially if collaborating with foreign entities or using biological materials for commercial purposes) must apply online at: <https://nbaindia.org/>
- ii) Submit application form (Form I or Form II) with details of:
 - Plant species and locality
 - Purpose of research
 - Benefit-sharing details (if applicable)
- iii) The State Biodiversity Board (SBB) or NBA reviews the request.
- iv) Upon approval, a Biodiversity Research/Access Certificate is issued.
- v) Local Biodiversity Management Committees (BMCs) may also need to be informed.

11.3 Research Involving Microorganisms or Genetic Manipulation

Certificate Name: Institutional Biosafety Committee (IBSC) Clearance
(Under the Department of Biotechnology (DBT) Supervisorlines for Biosafety, 2017)

Procedure:

- i) Researcher submits proposal to IBSC of their institution.
- ii) IBSC evaluates biosafety levels (BSL-I to IV) and containment measures.
- iii) For higher-risk experiments, approval from Review Committee on Genetic Manipulation (RCGM) or Genetic Engineering Appraisal Committee (GEAC) is needed.
- iv) After review, IBSC issues Biosafety Approval Certificate.

The respective Department RAC, followed by the DRC, will review the matter and provide appropriate guidance to the research scholar.

12. Award of the Ph.D. Degree

The report of the viva-voce examination shall be placed before the **Vice-Chancellor** for final approval.

The **Ph.D. Degree** will be awarded at the **Annual Convocation** of the University.

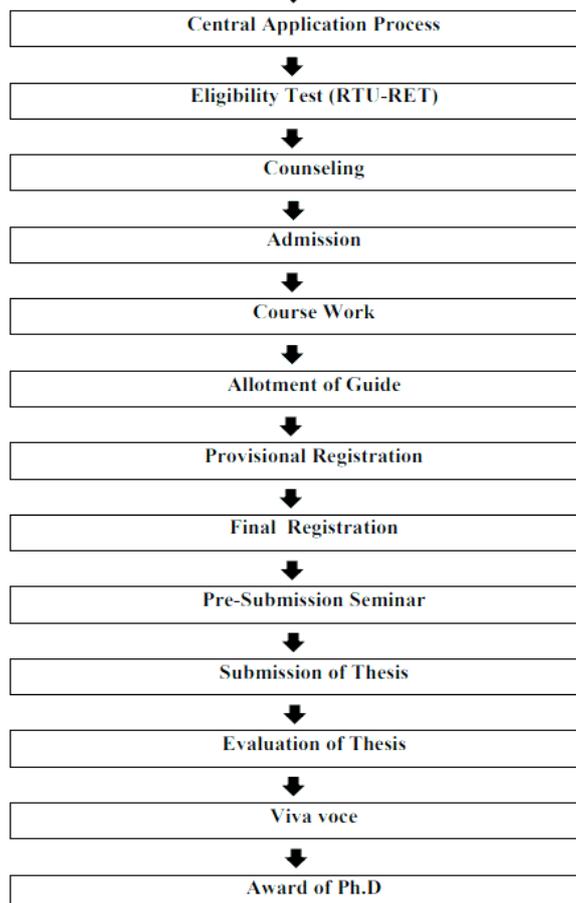
13. Grievance Redressal

Any grievance arising during the Ph.D. process shall first be addressed by the **Departmental Research Committee (DRC)**.

If unresolved, it shall be referred to the **Grievance Redressal Committee**.

The **decision of the Vice-Chancellor** shall be final and binding.

Pivot Diagram for Ph.D. Programme



COVER PAGE

(Title)

PhD SYNOPSIS

Submitted to the

RABINDRANATH THAKUR VISHWAVIDYALAYS
(A Public State University)

For the Partial Fulfilment for the requirements for the Degree of

DOCTOR OF PHILOSOPHY

IN

(Discipline Name)

20XX-XX

(Name of Scholar)
Supervisor)

Enrolment Number: XXXXXXXXX

(Name of

Designation



**SCHOOL OF XXXXXXXXXXXXX
RABINDRANATH THAKUR VISHWAVIDYALAYA
HOJAI, ASSAM-782436**

(Synopsis Format for (i) School of Social Science & Humanities and (ii) Commerce & Management)

TITLE: *(Short and in single simple statement)*

INTRODUCTION: *(In 800 to 1000 words with citation)*

SIGNIFICANCE OF THE STUDY: *(Justify your study why it is important to conduct within 500 words)*

REVIEW OF RELATED LITERATURE: *(Mention few similar studies done recently in India and Abroad)*

VARIABLES: *(Mention Dependent and Independent variables of your study)*

STATEMENT OF THE PROBLEM: *(It is a clear and concise description of the issue or gap in knowledge that the research intends to address. Mostly write the Title of the study)*

RESEARCH QUESTIONS: *(May put or may not. The question that to be answered from the study)*

OBJECTIVES OF THE STUDY: *(point wise 5 to 10 numbers based on Research question, simple sentence, avoid Interrogative, Exclamatory or Complex Sentence)*

HYPOTHESES: *(Mention if any. Construct null hypothesis based on research Objectives on demographic variables)*

METHODOLOGY OF RESEARCH:

Research Design/Method of Study: *(Mention the type of Research Design or Method you are adopting in the present study with justification)*

Population: *(Present in tabular form showing number of subject with classification where your study is confined to. Classification may be considered on Independent variables)*

Sample:

Sampling Technique: *(Mention which sampling technique is used to determine the subject)*

Sample Size: *(From how many number of subject the data will be collected. May use Yamane formula or other)*

Sample Frame: *(A diagrammatic representation may be provided to illustrate all the independent variables under consideration, along with the number of subjects selected for data collection).*

Procedure of Data Collection: *(Name the tool that will be used for data collection, prefer a standardized tool)*

Statistical Tools And Techniques Used: *(What statistical techniques Descriptive & Inferential statistics will be used for data analysis)*

OPERATIONAL DEFINITION OF THE TERMS *(Definition of all important terms been used in one or two sentences)*

REFERENCES *(In recent APA format give list of Journal/Book/e-Resource of names included in the write-up):*

Name & Signature of Supervisor:

Name & Signature of Scholar:

NOTE: *This is a tentative **Descriptive Research** format that is commonly used. Scholars may adopt a modified version of this format with the prior discussion with the ARC.*

(Synopsis Format for School of Natural Science)

Title: *(Keep the title concise and precise, accurately reflecting the content of the research).*

Introduction: *(Briefly present the background and highlight the **technological, scientific, engineering, or socio-economic relevance** of the research topic).*

Motivation: *(Summarize key developments in the field to establish the **current status and importance** of the identified research problem).*

Review of Literature: *(Summary of relevant studies in the field. Identification of existing research gaps that justify the need for the proposed experimental study).*

Objectives of the Study: *(List the **main and specific** objectives. Indicate what the research aims to achieve through experimentation).*

Hypotheses (if applicable): *(Formulate **testable hypotheses** based on theoretical or empirical background.)*

Description of Research Work: *(Provide a concise yet adequate account covering:*

- a. The research problems will be addressed*
- b. The methodologies or approaches used*
- c. How the analysis and interpretation of data will be done to get results or findings)*

Scope: *(Clearly specify the **conceptual, analytical, experimental, and/or methodological boundaries** within which the study has been conducted).*

Ethical Considerations: *(Mention compliance with ethical standards for experimental studies (human/animal research, data integrity, etc.).)*

Conclusions and Limitations: *(Present the major conclusions drawn from the study and outline its key limitations, if any).*

Reference / Bibliography: *(Include as per standard referencing format as per APA format and ensure consistency throughout).*

Tables, Figures and/or Models: *(The Tables, Figures and/or Models may be annexed).*

Name & Signature of Supervisor:

Name & Signature of Scholar:

NOTE: *This is a tentative **Experimental Research** format that is commonly used. Scholars may adopt a modified version of this format with the prior discussion with the ARC.*

Approval of PhD Synopsis

Name of Scholar:.....

Department:.....

Title of the PhD thesis:.....

.....

.....

Name of Supervisor:.....

Name of Co Supervisor: (if any).....

Names of Research Advisory Committee:

Signature

1.....

2.....

3.....

Date of Synopsis Presentation (DD/MM/YYYY):...../...../.....

Comments on improvement of synopsis: (Please add additional page if necessary)

Please Tick (✓) in the appropriate box:

APPROVED

NOT APPROVED

Name & Signature of Supervisor:

Name & Signature of Co Supervisor: (if any)

.....

.....

THESIS FORMAT

For Descriptive Research or similar Study:

Cover Page

Acknowledgement

Declaration

Supervisor/Supervisor and Co-Supervisor Certificate

Table of Content with Page number

List of Figures

List of Tables

Abreactions

Abstract

Chapters

Chapter-I: Introduction

Chapter-II: Review of Related Literature

Chapter-III: Methodology

Chapter-IV: Data Analysis and Interpretation

Chapter-V: Findings, Discussion, Recommendation and Conclusion

Bibliography/References (*APA format*)

Appendix (*May include Research Instrument, Publications, Plagiarism Certificate etc.*)

Note: *Positive modifications to enhance quality may be considered with the consent of ARC/DRC.*

For Experimental Research or similar Study

Cover Page

Acknowledgement

Declaration

Supervisor/Supervisor and Co-Supervisor Certificate

Table of Content with Page number

List of Figures

List of Tables

Abreactions

Abstract

Chapters

Chapter I: Introduction

Chapter II: Review of Literature

Chapter III: Description of Research Sites

Chapter IV: Materials and Methods

Chapter V: Results and Discussion

Chapter VI: Summary and Conclusions

Bibliography/References (*APA format*)

Photo Plates

Appendix (*May include Research Instrument, Publications, Plagiarism Certificate etc.*)

Note: *Positive modifications to enhance quality may be considered with the consent of ARC/DRC.*

(Sample Format on Experimental Research or Similar Study)

Cover Page

Acknowledgement

Declaration

Supervisor/Supervisor and Co-Supervisor Certificate

Table of Content with Page number

List of Figures

List of Tables

Abreactions

Abstract

Chapters

Chapter I: Copper Tolerance in Fry of *Pangasianodon hypophthalmus*

Chapter II: Bioaccumulation in Fry of *Pangasianodon hypophthalmus*

Chapter III: Oxygen Consumption in Fry of *Pangasianodon hypophthalmus* under Copper Exposure

Chapter IV: Biochemical Changes in Fry of *Pangasianodon hypophthalmus* under Copper Exposure

Chapter V: Effect of Copper on Growth of *Pangasianodon hypophthalmus* Fry

Chapter VI: Lipid Peroxidation in Fry of *Pangasianodon hypophthalmus* under Copper Exposure

Summary and Conclusions

Bibliography/References (*APA format*)

Appendix (*May include Research Instrument, Plagiarism Certificate, Publications, etc.*)

Note: *Positive modifications to enhance quality may be considered with the consent of ARC/DRC.*

Format of certificate for completion of Ph.D. Coursework and pass certificate.

RABINDRANATH THAKUR VISHWAVIDYALAYA

Hojai : Assam : 782435

COURSE WORK CERTIFICATE

This is to certify that bearing
Enrolment Number.....year.....is a bonafide Ph.D. student enrolled
in the Department of
under the Faculty of , Rabindranath Tagore University
for the session He/She has successfully completed Ph.D. Coursework in partial fulfillment
of the requirements for Ph.D. on dated-----/-----/-----.

His / Her performance in the Coursework is as follows:

Course Number	Course Name	Grade

Signature of Head of Department/Chairperson of DRC/FRC
Date:

Signature of Academic Registrar
Rabindranath Thakur Vishwavidyalaya

Note:

Grade O: 90% and above Grade A : 75% and above but below 90% Grade B : 55% and above but below 75% Grade F : Less than 55%

Format of Certificate after PhD viva-voce

Rabindranath Thakur Vishwavidyalaya

Hojai : Assam : 782435

Department:

Faculty:.....

CERTIFICATE

This is to certify that appeared in the final PhD viva-voce examination conducted on ---/--- / ----. After considering his/her presentation on the research work on the topic

and subsequent cross examination by the examiners, his/her performance was found satisfactory/unsatisfactory.

Following comments, if any, are forwarded to the Hon'ble Vice Chancellor (the comments are mandatory if found unsatisfactory):

.....
.....

Signature of the External Examiner

Signature of the Supervisor

Signature of the Head of the Department

This certificate should be incorporated in the final Thesis.