

File Name
The 23rd EC
Meeting (Final)



Final

**RABINDRANATH THAKUR VISHWAVIDYALAYA (RTV), HOJAI
MINUTES OF THE 23rd MEETING OF THE EXECUTIVE COUNCIL**

Date: 21 August 2026 (Friday)

Time: 11:00 A.M.

Venue: Gitabitan, VC's Conference Hall, Sir J. C. Bose Campus, Sagarbasti, Hojai

Mode: Hybrid

Members Present:

1. Prof. Manabendra Dutta Choudhury, Chairman and Hon'ble Hon'ble Vice Chancellor, RTV
2. Sjt. Shiladitya Dev, Hon'ble MLA, Hojai Constituency, Govt. of Assam.
3. Prof. Ashok Kumar Bora, Vice Chancellor, Mahapurusha Srimanta Sankardeva Viswavidyalaya, Nagaon, Nominee of Govt. of Assam (Online Mode)
4. Dr. Navajyoti Borah, Principal, Dispur College, Nominee of Govt. of Assam (Online Mode)
5. Prof. Dolly Phukon Chancellor's Nominee (Online Mode)
6. Prof. Sanjay Bhattacharjee, Professor & Head, Dept. of Bengali, Gauhati University
7. Mr. Kamal Dutta, Retd. Teacher of Deshabandhu Bidyapith H.S. School, Alumni
8. Mrs. Jayanti Chakraborty, Retd. Headmistress Adarsha Bidyaniketan High School, Hojai, Alumni
9. Dr. Sandip Ratna, Academic Registrar, RTV
10. Dr. Satyajit Kumar, President, RTVTA
11. Dr. Akshay Jyoti Sharma, Secretary, RTVTA
12. Dr. Manoj Kr. Swami, Associate Professor & HoD. Dept. of Hindi, RTV (AC Nominee)
13. Prof. Kaushik Chanda, Dean, R & D, RTV
14. Prof. Rezina Ahmed, Dean, Natural Science and Mathematics, RTV
15. Dr. Sandip Ratna, Registrar (i/c) and Member-Secretary of the Executive Council, RTV

The 23rd Meeting of the Executive Council of Rabindranath Thakur Vishwavidyalaya (RTV), Hojai was held on 21st August 2026 at 11:00 A.M. at Gitabitan, VC's Conference Hall, Sir J. C. Bose Campus, Sagarbasti, Hojai under the Chairmanship of Hon'ble Hon'ble Vice Chancellor, Prof. Manabendra Dutta Choudhury.


Registrar i/c
Rabindranath Thakur Vishwavidyalaya
Hojai (Assam)

The proceedings commenced with the rendition of the National Song, "Vande Mataram" followed by the State Anthem of Assam, "O Mur Apunar Desh". The Hon'ble Hon'ble Vice Chancellor thereafter welcomed the members present. Upon confirmation of the requisite quorum, the Chair declared the meeting duly constituted and the agenda items were taken up one after another for deliberation and decision.

Agenda no 1: Confirmation of Minute of 22nd meeting of Executive Council held on 24th June 2026 (Wednesday)

Minute:

Vice Chancellor read out the resolutions of 22nd meeting of Executive Council with action taken report.

Resolution No. - RTV/EC/23/01/21.08.2026

The members unanimously approved the resolution and endorsed the action taken report.

Agenda No. 2: Discussion on Progress of ongoing Departmental Proceedings.

Minute:

Hon'ble Vice Chancellor placed before the house a report regarding progress of ongoing Departmental Proceedings against Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension). The members noted the report as follows...

The Departmental Proceedings initiated against **Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension)** have progressed substantially and are presently at an advanced stage. The progress of the proceedings, as on **18-08-2026**, is detailed below:

1. Appointment of the Enquiry Officer

The **Enquiry Officer (EO)** was appointed on **05-06-2026**, after obtaining due approval of the competent authority pursuant to the decision of the **21st Meeting of the Executive Council** held on **05-06-2026**.

2. First Sitting and Initial Submissions of the Charged Officer

The first sitting of the Departmental Enquiry was held on **16-06-2026**.

During the very first sitting itself, the **Charged Officer (CO)** made four written submissions/applications before the Enquiry Officer, the first three addressed to the Hon'ble Hon'ble Vice Chancellor, RTV; and the last one to the Hon'ble Enquiry Officer (EO), seeking, inter alia:

- 1. Review and rescind of the order of his suspension dated 26-02-2026;**
- 2. A prayer that the Departmental Proceedings should be kept in abeyance till Executive Council decides his representation dated 12-06-2026**
- 3. Change of the Presenting Officer** addressed to the Hon'ble Hon'ble Vice Chancellor, RTV

4. Petition seeking supply of 29 documents

The aforesaid submissions were placed before the Enquiry Officer for consideration in accordance with the applicable procedure.

3. Repeated Submissions for Additional Documents

In the subsequent hearings, the Charged Officer made repeated submissions dated **16-06-2026, 01-07-2026, 02-07-2026, 07-07-2026, 09-07-2026, 18-07-2026, 01-08-2026, 08-08-2026** seeking **additional documents**, stating that such documents were necessary for enabling him to prepare and present an effective defense.

The Enquiry Officer, after considering such requests, rejected the prayers for production of the additional documents on the ground that the documents sought were **not relevant to the Articles of Charge under consideration**.

Despite such orders, the Charged Officer continued to raise similar prayers for additional documents on subsequent occasions. The repeated raising of substantially similar requests has consequently consumed considerable hearing time and contributed to the prolongation of the proceedings.

4. Delay in Cross-Examination of Witnesses.

During the Examination-in-Chief of the witnesses produced by the Presenting Officer before the Enquiry Officer, the **Cross-Examination of the witnesses has, on several occasions, not been undertaken on the same day**.

The Charged Officer has sought time to conduct the Cross-Examination on subsequent dates of hearing. Consequently, the Examination-in-Chief of the witnesses and their Cross-Examination have had to be conducted on separate dates in such instances.

This has also contributed to the consumption of additional hearing dates and, consequently, to the delay in completion of the Departmental Proceedings.

5. Number of Sittings and Adjournments on Medical Grounds

Till date, **13 sittings of the Departmental Enquiry have been held up to 18-08-2026**.

Out of the sittings held so far, **four sittings namely 2nd Sitting on 26/06/2026, 5th Sitting on 08/07/2026, 6th sitting on 10/07/2026 and 13th sitting on 18-08-2026 had to be adjourned on account of the inconvenience of the Charged Officer, who cited the reason of attending to the cancer treatment of his father.**

It is pertinent to place on record that the Enquiry Officer, in the concluding paragraph of his **Order dated 18-08-2026**, has specifically observed:

"It is pertinent to mention here that earlier also, the Charged Officer (CO) sought adjournment of the sitting on various dates on medical grounds relating to his father. The prayers for adjournment on the medical grounds of his father was also considered, and the sittings were adjourned on various dates.

Under such circumstances, the departmental proceeding could not be concluded even after the expiry of 73 days."

The above observation of the Enquiry Officer clearly records that the prayers for adjournment made by the Charged Officer on medical grounds relating to his father were duly considered and that the sittings were adjourned on various dates.

6. Conduct of the Charged Officer During the 12th Sitting

During the **12th sitting held on 14-08-2026**, towards the conclusion of the said sitting, when the Enquiry Officer fixed **18-08-2026** as the date for the next sitting, the Charged Officer is stated to have behaved in a manner which, from the perspective of the Presenting Officer, was **inappropriate, discourteous and unbecoming of a participant in a formal departmental enquiry**.

In this regard, the **Presenting Officer submitted a formal protest submission before the Enquiry Officer**, placing on record his objection to the conduct of the Charged Officer and requesting the Enquiry Officer to take note of the incident and consider the same appropriately in the interest of maintaining the dignity, discipline and orderly conduct of the Departmental Proceedings.

7. Retention and Use of Mobile Phones During the Proceedings

On another occasion, the **Presenting Officer submitted a separate protest submission before the Enquiry Officer against the Charged Officer and his Defence Assistant** regarding their retention and use of mobile phones during the course of the hearing.

It may be noted that the Enquiry Officer had, before the commencement of the hearings, repeatedly instructed all concerned to keep their mobile phones **switched off and deposited/kept at the specified place designated for the purpose** during the proceedings.

Despite such instructions, the Charged Officer and his Defence Assistant were observed retaining and using their mobile phones while the proceedings were in progress. The Presenting Officer accordingly submitted a formal protest before the Enquiry Officer, placing the matter on record and requesting appropriate consideration of the same.

8. Overall Status of the Departmental Proceedings

As on **18-08-2026**, the Departmental Proceedings have progressed substantially. The **Articles of Charge under Articles I to VI have been presented**, the relevant documents have been exhibited, the witnesses produced by the Presenting Officer have completed their **Examination-in-Chief and Cross-Examination**, and the Charged Officer has produced and exhibited documents in support of his defense.

The proceedings are presently at the **Defence Witness stage**, following which the Cross-Examination of the Defense Witness and the final submissions of the parties remain to be completed.

It is also pertinent to note that, as recorded by the Enquiry Officer in his **Order dated 18-08-2026**, the Departmental Proceedings could not be concluded even after the expiry of **73 days**, inter alia, in view of the adjournments sought by the Charged Officer on medical grounds relating to his father, which were considered by the Enquiry Officer on various occasions.

Thus, although the Departmental Proceedings have substantially progressed and the major portion of the evidentiary stage has already been completed, the **Examination-in-Chief and**

Cross-Examination of the Defense Witness, followed by the final submissions of the Presenting Officer and the Charged Officer, remain to be completed before the proceedings can reach their final stage.

Hon'ble Vice Chancellor also placed that the tenure of suspension of Dr. Shekhar Kanti Sarkar Deputy Registrar (Under Suspension) is going to be over on 23rd August 2026 but the DP is not complete yet. He also mentioned that vide email dated 19th August 2026, Dr. Shekhar Kanti Sarkar Deputy Registrar (Under Suspension) has requested revocation of the suspension. The letter submitted by Dr. Sarkar was placed before the House.

Resolution No. - RTV/EC/23/02/21.08.2026

The members perused the report placed and letter of revocation received from Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension) and also the members perused other incidents where the CO was found involved in threatening nonteaching staff for taking part in the process of Departmental Proceedings. After detailed discussion the members unanimously resolved that the period of suspension of **Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension), Rabindranath Thakur Vishwavidyalaya, Hojai**, be extended for a **further period of 90 (ninety) days with effect from 24.08.2026** to conclude the Departmental Proceedings against the Charged Officer Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension).

The house authorised Registrar i/c to issue order for extension of suspension with approval of the Hon'ble Vice Chancellor.

The reasons for such a decision are noted as under ...

The departmental enquiry was commenced on **16.06.2026** and, as on date, **thirteen (13) sittings** of the enquiry have been conducted by the Enquiry Officer even then the proceeding is not yet concluded because, out of the 13 sittings, the Charged Officer Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension) sought adjournment of the proceedings of four sittings on different grounds, including medical grounds relating to the treatment of his father and remained absent in one sitting. At the beginning the process was delayed by Charged Officer Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension) by demanding the change of Presenting Officer and by submitting a number of submissions demanding additional documents which are not relevant to the Memorandum of Charges. All these actions of the Charged Officer Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension) have contributed to the delay in completion of the departmental enquiry.

Resolution No. - RTV/EC/23/02A/21.08.2026

The Members, therefore, unanimously resolved to reject the prayer submitted by Charged Officer Dr. Shekhar Kanti Sarkar , Deputy Registrar (Under Suspension) for revocation of the suspension on the ground that revocation suspension of the Charged Officer Dr. Shekhar Kanti Sarkar , Deputy Registrar (Under Suspension) may adversely affect the neutrality of the Departmental Proceedings as one of the Charges against him is taking away of documents from

official custody and being in suspension he is continuously trying to motivate the university staff by threatening who are involved in the process of Departmental Proceedings as support staff.

Members further unanimously resolved that in reply to the representation submitted by Charged Officer Dr. Shekhar Kanti Sarkar, Deputy Registrar (Under Suspension) for revocation of his suspension, University should ask him to cooperate with the Enquiry process by submitting essential documents immediate so that the Departmental Proceedings can be concluded at the earliest.

Agenda No. 3.: Misc.

MoU with FISS for conducting DDUGKY sponsored skill courses
Hon'ble Vice Chancellor informed that RTV had already signed MoU with FISS an NGO for conducting Skill and Professional courses in Dima Hasao campus of the University. Now Govt. of Assam has granted a project to FISS for conducting course on Guest Service Management. FISS is interested that the course be conducted under the academic leadership of RTV. For Services provided by RTV, FISS will make direct payment to RTV beneficiary. In case RTV makes payment to any party for the said programme on behalf of FISS, the FISS shall reimburse it to RTV account. An MoU mentioning such detailed be signed with FISS.

Resolution No. - RTV/EC/23/03a/21.08.2026

The members perused the matter and resolved that MoU be signed. However, to avoid conflict in future the MoU should include all terms and condition.

- a. Construction of Assam Type small Structure in Botanical Garder for Convocation and other purposes

Hon'ble Hon'ble Vice Chancellor narrated that every year during convocation of the university temporary structure is built for accommodation of Hon'ble Chancellor Sir near convocation venue which costs good amount of money. He proposed that if an Assam Type small Structure is constructed in part of Botanical Garden subject to availability of funds, this may serve the purpose of Convocation and other purposes where university may rent the area for academic functions of other institutions also. The constructed structure may also be utilized as Guest House of the Srimanta Sankardev Campus of the University.

Resolution No. - RTV/EC/23/03b/21.08.2026

The House Unanimously resolved that such a structure be constructed subject to availability of funds

- b. Payment of Equipment

Hon'ble Vice Chancellor narrated that in March 2024 the University procured equipment of Rs.83 lakhs (approx.). The bills for that purchase were not paid as the procurement process was not followed properly. The matter was earlier brought to the Executive Council and it was decided to hold the payment. Now the Suppliers who have supply order in their hands issued by the then Registrar i/c Mr. Tilak Ch. Kalita with approval of the then Hon'ble Vice Chancellor Prof. Amalendu Chakraborty have filed legal notice and one of the suppliers have filed court

case demanding compensation. The matter was then sent to Standing Counsel of the University who in his written reply mentioned that since the suppliers have supply order in their hand, for internal procedural anomaly of the university the supplier cannot be penalised. Opinion of standing counsel is that if the amount is not paid the university shall have to pay the same with compound interest. On the basis of this opinion of SC the University asked the SC to attend the hearing of the case and negotiate with party, The party agreed to receive the amount in actual waiving the compensation amount but demanded payment by next date of the case hearing. Accordingly, the University has made a payment of Rs. 3,26,484.00 (Billing amount: Rs. 3,21,043.00 + GST Rs. 5,441.00) to the party to close the case. The matter was placed before the house by the Hon'ble Hon'ble Vice Chancellor for decision.

Resolution No. - RTV/EC/23/03c/21.08.2026

The House Unanimously endorsed the opinion of Standing Counsel of the University and ratified the action taken by the Hon'ble Vice Chancellor in releasing the payment to one of the suppliers amounting to Rs. 3,26,484.00. The House also resolved that in order to avoid further complicity and in order to avoid further financial loss of the university the pending payments of the other parties also be made clear.

It is also resolved that in case of any audit objection in future regarding the procedural anomaly of the purchase matter the people involved in approving the purchase and the people involved in issuing the supply order be made liable.

d. Ph. D. fee structure matter

Dean R & D placed before the house a fresh fee structure with provision for reduced fee structure for FIRST GENERATION LEARNER and Economically weaker section.

Resolution No. - RTV/EC/23/03d/21.08.2026

The house approved the new reduced fee structure. However further reduction of the same for FIRST GENERATION LEARNER and Economically weaker section is suggested.

There being no other item on the agenda, the meeting concluded with a vote of thanks to the Chair. The Hon'ble Hon'ble Vice Chancellor also thanked all the members for their valuable participation and cooperation. The meeting ended with the rendition of the National Anthem.

Recorded by:

Registrar (i/c)

Rabindranath Thakur Vishwavidyalaya, Hojai (Assam)


Registrar i/c
Rabindranath Thakur Vishwavidyalaya
Hojai (Assam)

(Prof. Manabendra Dutta Choudhury)

Chairperson, Executive Council & Hon'ble Vice Chancellor,
Rabindranath Thakur Vishwavidyalaya, Hojai

Vice Chancellor

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