



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

RABINDRANATH TAGORE UNIVERSITY

(A STATE GOVT. UNIVERSITY RECOGNISED UNDER 2(F) OF UGC)

Hojai-782435, Assam, India

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Ref. No.RTU/REG/MISC/2025/1144

Date: 12/12/2025

To all HoD,
Rabindranath Tagore University, Hojai, Assam



Subject: Minutes of Emergent Meeting regarding PG Students' Attendance.

With the approval of the Hon'ble Vice Chancellor, Rabindranath Tagore University, an emergent meeting was convened online on 12th December, 2025 at 4 PM by the Registrar i/c to discuss **PG students' attendance**. The meeting decided to align **PG students' attendance** norms with those of **UG students** for filling semester **exam forms (1st & 3rd Semester)**. A 3-member committee is formed to scrutinize applications and recommend attendance percentages to the COE office.

This decision is reviewed the letter no **RTU/COE/MISC/10072** dtd.13/11/2025 as majority of the members are in favour of the norms to facilitate the students as inconvenience arised due to shifting of campus for this time only.

New Norms:

1. Students with 40% attendance are eligible.
2. Students with 35% to below 40% attendance (with medical certificate) are eligible.

Scrutiny Committee:

1. Dr. Satyajeet Kumar, DSW.
2. Dr. Sujit Acharjee, HoD Chemistry.
3. Dr. Akshay Jyoti Sarma, Department of Political Science.

This decision aims to address student concerns regarding campus shifting and laboratory facilities, and is a modification of existing norms.

Sd/-
Registrar, i/c

Rabindranath Tagore University, Hojai, Assam

Memo No. RTU/ REG/MISC/2025/1144 (A) Dated: 12/12/2025

Registrar i/c
Rabindranath Tagore University
Hojai, Assam

Copy to:

1. The P.S. to the VC, RTU, Hojai, for kind appraisal of Hon'ble Vice Chancellor.
2. Controller of Examinations, RTU for kind Information.
3. All Persons Concerned.
4. Office File.

Registrar, i/c

Rabindranath Tagore University, Hojai, Assam

Registrar i/c
Rabindranath Tagore University
Hojai (Assam)

यत्र विश्वम् भवत्येक नीडम्