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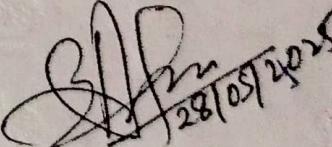
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: AGREEMENT
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: AMTRON INDUSTRIAL ESTATE BAMUNIMAI DAM GUWAHATI
: RABINDRANATH TAGORE UNIVERSITY HOJAI
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28/05/2025

Registrar
Rabindranath Tagore University
Hojai (Assam)

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MEMORANDUM OF UNDERSTANDING

Between



RABINDRANATH TAGORE UNIVERSITY, (RTU)
HOJAI - 782436, ASSAM, INDIA

&

Assam Electronics Development Corporation Ltd.
Industrial Estate, Bamunimaidan, Guwahati -781021, Assam

28/05/2025

✓
Registrar
Rabindranath Tagore University
Hojai (Assam)

✓
S. M. Sarker

MEMORANDUM OF UNDERSTANDING (MOU)

Between

IRC (Industry Relations Cell), Rabindranath Tagore University, Hojai-782436, Assam, India

And

URC (University Relations Cell),

AMTRON, Industrial Estate, Bamunimaidan, Guwahati – 781021, Assam, India

This Memorandum of Understanding (MoU) is made on this 28/05/2025, by and between:

IRC (Industry Relations Cell),

Rabindranath Tagore University,

Address: Hojai, Assam, India

Represented by: Registrar, Coordinator

Hereinafter referred to as "The Institution"

And

URC , AMTRON

Address: Industrial Estate, Bamunimaidan, Guwahati – 781021, Assam, India

Represented by: Mr.Ahiya Hussain, Additional Manager

Hereinafter referred to as "The Industry"

Preamble

This MoU is intended to establish a formal collaboration between The Institution and The Industry with respect to the provision of internship and apprenticeship opportunities for students, thereby enabling practical learning, skill development, and industry exposure for students pursuing their academic qualifications.

1. Purpose of the MoU

The purpose of this MoU is to establish the framework for cooperation between the parties with regard to internship and apprenticeship programs, which will serve to enhance the learning experience of students while simultaneously providing The Industry with a pool of well-trained, job-ready talent.

2. Objectives

- To provide students with the opportunity to gain practical work experience in a real-world industry setting.
- To facilitate knowledge exchange between The Institution and The Industry.
- To enable The Industry to evaluate and select potential future employees from a skilled talent pool.
- To support the career development and employability of students.
- To foster a partnership that benefits both academic and industry standards of excellence.

B.Dr. 28/05/2025
Registrar
Rabindranath Tagore University
Hojai (Assam)

A.Hussain

3. Responsibilities of the Institution

The Institution agrees to:

- a. Identify and select eligible students based on academic performance, skills, and interest for internships and apprenticeships.
- b. Provide support to students in terms of guidance, academic credits, and necessary documentation for internship/ apprenticeship programs.
- c. Facilitate communication between the students and The Industry for a smooth transition into the program.
- d. Monitor the progress of students during the internship/ apprenticeship period and ensure that students meet the academic and professional expectations set by both parties.
- e. Offer training and workshops to prepare students for the internship/ apprenticeship experience (if applicable).

4. Responsibilities of The Industry

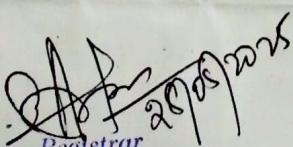
The Industry agrees to:

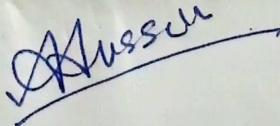
- a. Provide internship and apprenticeship opportunities arranged for Mass Internship for eligible student
- b. Offer a conducive work environment that encourages learning, skill development, and professional growth for students.
- c. Assign mentors or supervisors (external and from The Institution) who will guide and support the students throughout the internship/ apprenticeship period.
- d. Provide feedback to The Institution regarding the students' performance, attitude, and skills.
- e. Comply with all applicable labor laws and ensure a safe working environment for students during the internship/apprenticeship.

5. Terms and Duration of the Program

The specific duration and terms of the internship/ apprenticeship program, including start and end dates, work hours, and any remuneration including stipends (if applicable), expenditure if any will be determined on a case-by-case basis and documented in individual agreements between the students and The Industry.

- a) The duration of the mandatory internship programme associated with the Internship Paper of the UG 5th Semester bearing 4-Credits under the Curriculum Structure (NEP) of Rabindranth Tagore University and affiliated colleges should be 120 hours. This particular internship would be in consonance to the rules and regulations laid down by the Rabindranth Tagore University vide the "Internship Guidelines for Undergraduate Students as per FYUGP & FYIMP curriculum structure of Rabindranth Tagore University under NEP – 2020" as outlined in the edition of January, 2025 and any further amendments thereof.
- b) The Institution shall provide a Certificate of Completion to the Industry after the completion of each internship programme after due completion of the program. The Industry shall be liable to complete the programme as per laid down norms and before the end date. Any additional requirement in the program has to be completed by Industry without any additional financial burden to the students or Institution.


Registrar
Rabindranath Tagore University
Hojai (Assam)


Addl. Assessor

6. Confidentiality and Intellectual Property

- a. Both parties agree to maintain confidentiality regarding any proprietary or sensitive information shared during the course of the internship/apprenticeship program.
- b. Any intellectual property developed during the internship/apprenticeship period will be subject to the intellectual property policies of The Institution and The Industry, as mutually agreed upon by both parties.

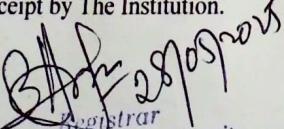
7. Evaluation and Reporting

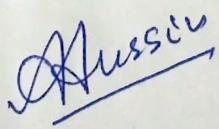
- a. The students' performance will be monitored and evaluated by The Industry and reported to The Institution. The Institution in turn would, in conformity with the report from The Industry, may conduct further evaluation of the student and would be the sole authority to provide marks for availing of academic credits by the concerned student.
- b. Both parties agree to engage in regular review meetings to evaluate the effectiveness of the program and identify areas for improvement.
- c. At the conclusion of the program, The Industry will provide the Institution with a detailed report and completion certificate signed by the authorised representative of The Industry in addition to the authorised representative of The Institution outlining the student's performance and any recommendations for future improvements.

8. Financial Considerations

Furthermore, extant employees of The Institution in the capacities of Guest Faculties/ Management Sanctioned Faculties/ other designations of the nature of ad-hoc already in appointment within The Institution or appointed by The Institution in due course and nominated thereof be provided precedence to a ratio conducive to the extant norms, rules and regulations of The Industry and The Institution for employment as Course Instructors or any such roles of similar nature of the internship programmes. Such appointees would be deemed as being a part of the payroll of The Industry and remuneration and other allowances (as admissible) to be bore by The Industry.

- a) A Centre Development Fees may be allocated to The Institution proportionate in tune with the total enrolment in the concerned internship programmes for development of the Centre, honorarium to Programme Coordinator, logistical and contingency expenses vide designated account of The Institution.
- b) Should a regular or sanctioned faculty member be invited as Resource Person for said internship programme, an honorarium in proportion to the rank, designation and position of such person be considered an expense on the part of The Industry.
- c) All stipends and remuneration to students (if applicable) be provided only via Direct Beneficiary Transfer mode through Bank Account of the student/ alumni/authorised candidate of the Institution and the statements or receipts of said transactions be submitted by the Industry to the Institution within 7 days of such transaction being made.
- d) An ICT College be opened under the aegis of The Institution by registering with The Industry in consonance with extant rules and laws of The Industry and The Institution. The financial aspects involved be considered on a case-to-case basis. The Institution be provided the autonomy to draft, formulate and execute norms, rules and regulations pertaining to the administrative, establishment, financial, academic, and personnel aspects of the College in consonance with extant rules of The Industry. The Coordinator, Internship and Apprenticeship Cell of the college would be the ex-officio Director of said programme on the part of The Institution and would have executive powers in all aspects pertaining to the ICT College in terms of the Institution.
- e) The Industry shall facilitate receipt of Projects, Grants, Funds, etc. from any Governmental or Non-Governmental agencies/ organisations/ societies/ associations, etc. as applicable or viable for receipt by The Institution.


Registrar
Rabindra Nath Tagore University
Hojai (Assam)


M. Hussain

9. Termination of the MoU

This MoU may be terminated by either party by giving 30 days' written notice to the other party. In case of termination, any ongoing internship/ apprenticeship commitments will be honored and completed as per the terms of the individual agreements.

10. Amendments

Any amendments to this MoU must be made in writing and signed by authorized representatives of both parties.

11. General Terms

a. This MOU does not create any legal binding obligation or employment relationship between The Industry and the students.

b. The Institution and The Industry acknowledge that the collaboration is for educational purposes and will act in good faith to support the objectives set forth in this MoU.

c. The Coordinator of the Cell will be the single point of contact for The Industry as well as other central and state regulatory agencies for all matters related to internships and apprenticeships of The Institution.

12. Governing Law

This MoU shall be governed by and construed in accordance with the rules and regulations extant in this regard of The Institution in consonance with the norms, rules, regulations and laws extant in this regard concerned competent organisations such as the University Grants Commission, All Indian Council of Technical Education, Directorate of Higher Education, etc.

IN WITNESS WHEREOF, the undersigned, being duly authorized representatives of the respective parties, have executed this MOU on the day and year first above written.

For IRC, Rabindranath Tagore University:

Signature: _____

Name: Prof. Arup Barman *Arup Barman*
Rabindranath Tagore University *Hojai (Assam)*

Title: Registrar

Date: 28/05/2025

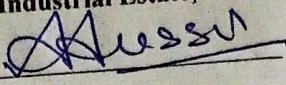
Witness :

Signature: _____

Name: *Dr. Prasai Mong*
Title: *Joint IASAC Director, RTU, Hojai*

Date: 28/05/2025

For AMTRON, Industrial Estate, Bamunimaidan:

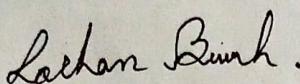
Signature: 

Name: Mr. Ahiya Hussain

Title: Additional Manager

Date: 28/05/2025

Witness :

Signature: 

Name : LOCHAN BORAH

Title : Member, University Relations Cell

Date : 28/05/2025